

**JAMES COLEMAN V.F.W. 6802
HALL CONTRACT
34339 DIVISION RD
RICHMOND, MI 48062
(586)727-1436**

DATE OF PARTY _____

TYPE OF PARTY _____

No bachelor parties or strippers allowed

Name _____

Phone _____ cell _____

Time to start _____

Ending time _____

Type of music _____

How Many People _____

Over 100 people requires an extra bartender for \$25.00

Cost: Up to 50 people(requires one room of hall) \$175.00

Over 50(requires full hall-both rooms) \$275.00

Includes: Rental, use of salad bar, warming unit, kitchen & cleanup

How will bar Be Run? Cash _____ Tab _____

Half Barrels Available for \$100.00 & require a weeks notice

\$100.00 Deposit Required To Hold Date Open. Cash _____ Check _____

Deposit will be refunded to you in three (3) days After The party to

Be sure There Is No Damage Done to the Premises.

****ANY CANCELLATION MUST BE DONE 21 DAYS IN ADVANCE
OR YOU WILL LOSE YOUR DEPOSIT****

YOU MUST SUPPLY:

PLASTIC TABLEWARE, DECORATIONS, EATING & DRINKING UTENSILS
TAKING DOWN YOUR OWN DECORATIONS

**NO NAILS OR TACKS, PLEASE!*

You Must Keep Children under control & out of bar area. If told twice, you will be asked to leave

You Are Responsible to set up chairs & tables the way you want them

THE KITCHEN IS THERE FOR YOU TO USE. PLEASE LEAVE IT THE WAY YOU FOUND IT. SINKS ARE COMMERCIAL. MUST EMPTY ONE AT A TIME, SO THERE ISN'T ANY OVERFLOW.

****NO ALCOHOL OF ANY KIND ARE ALLOWED TO BE BROUGHT IN (LCC RULES). YOU MUST PURCHASE ALL BEVERAGES FROM US. ANYONE CAUGHT SERVING ALCOHOL TO A MINOR WILL CAUSE THE PARTY TO SHUT DOWN IMMEDIATELY. THIS ALSO APPLIES TO ANYONE CAUGHT WITH ALCOHOL OUTSIDE GATED AREA. THERE ARE NO EXCEPTIONS!!!!****

We are not responsible for Anything left after the party

We are not responsible for anything beyond our control including "Acts Of God"

Person Renting Hall

Date

Hall Manager

Date